



Off Gilgil – Nyahururu Road
Opposite Ol'kalou Hospital
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JOB DESCRIPTION

Position Title: AGROVET ATTENDANT
Department: EXTENSION
Reports To: EXTENSION MANAGER
Hours of Work: The job holder is required to work beyond normal working hours with no overtime payment

QUALIFICATIONS / EXPERIENCE / KNOWLEDGE

- Diploma or Degree in Agriculture/Animal health and production /veterinary with 3 years' experience
- Excellent customer service attitude
- Must be registered with Kenya Veterinary Board (KVB)
- Must be a team leader and Team builder
- Good decision making and analytical skills
- Must be willing and capable of putting extra working hours.
- Strong proficiency in Microsoft Office Suite.

ROLES AND RESPONSIBILITIES

- Manage stock levels and make key decisions on stock orders and planning to meet sales demand
- Build good relationships with farmers to bring about customer satisfaction
- Develop Key performance indicators (KPIs) by setting agrovvet targets
- Build good relationship with suppliers through better stock planning and management
- Manage centralized store, order and distribute quality inputs to satellite centers as per customer needs.
- Supervise agrovvet staff in our branches.
- Prepare daily, weekly and monthly reports on performance of agrovvets
- Advise farmers on the use of agro-chemicals and veterinary drugs.
- Provide training and support to agrovvet attendant's team
- Market A.I. services to farmers on best semen available.

Application Process

To apply, please submit your CV and a cover letter detailing your relevant experience by 14th November 2024 to info@olkaloudairy.co.ke or by hand delivery with the subject line "Agrovvet Attendant application. Only shortlisted candidates will be contacted.